

APPENDIX A STIPEND QUESTIONNAIRE

The purpose of this questionnaire is to determine the point value of an Appendix A position and is to be completed by the individual who is seeking compensation for that position.

Name _____

Date _____

School _____

Activity _____

Length of time activity has been in existence: _____

1. How many weeks during the year does your activity meet? _____

How much time is spent on your activity: Preparation and with students? _____/week
(Average if this is not consistent throughout the year)

2. With how many students do you work in your activity? _____ *

Is this a consistent number? _____

3. What is the visibility and level of expectation of your activity?

NONE ☐ LOW ☐ MODERATE ☐ HIGH ☐ VERY HIGH ☐

4. Are you responsible for supervising students in traveling to activities? Yes ☐ No ☐

If yes, how often? _____ at what times? _____ on what days? _____

Are you responsible for organizing travel? YES ☐ NO ☐

Is your activity impacted by weather? YES ☐ NO ☐

5. Check each for which you are responsible:

☐ Equipment (use is: LOW ☐ MODERATE ☐ HIGH ☐

☐ Uniforms/costumes: CLEANING ☐ MAINTAINING ☐ ORDERING ☐

☐ Facilities: IN SCHOOL ☐ OUTSIDE OF SCHOOL ☐

6. As preparation for this activity you need: (check one)

a. NEITHER CERTIFICATION NOR EXPERIENCE ☐ b. SOME EXPERIENCE ☐

c. TEACHER CERTIFICATION ☐ d. CERTIFICATION AND EXPERIENCE ☐

e. CERTIFICATION AND CONSIDERABLE EXPERIENCE ☐

7. What level of risk of injury does your activity pose to students?

NONE ☐ LOW ☐ MODERATE ☐ HIGH ☐ VERY HIGH ☐

8. Are you responsible for communication and coordination with the school and community? **

NEVER ☐ RARELY ☐ OCCASIONALLY ☐ FREQUENTLY ☐ ALWAYS ☐

* Minimum of 10 students

** Includes communication and coordination with other individuals and groups inside and outside of school (administrators, parents, media) and tasks such as handling of money, scheduling, building use, arranging transportation, etc.